

**LETTER OF REFERENCE IN SUPPORT OF**

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(Last Name)

(First)

(Middle)

(Maiden)

who is applying to the New Mexico State University Graduate School for admission and financial aid to study in the Department of Criminal Justice. (Applicant, please fill out the lines above and transmit this form to an instructor or former teacher acquainted with your education and academic abilities).

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**I. TO WRITERS OF LETTERS OF RECOMMENDATION:**

The information given in this recommendation will be considered confidential and will be used in the initial selection process only. *This information will not become part of the student's permanent academic record.* We are particularly interested in the ability of the applicant to:

- Pursue Graduate Study
- Serve as a Teaching Assistant
- Perform Research
- Serve in a Professional Capacity in the chosen Field

In comparison with other graduate students you have known, rate items A through I by a numeric score of 1 to 5, basing your ratings on the level of accomplishment you have come to expect of the applicant. (Ratings are: (1) truly outstanding (top 10%); (2) superior; (3) above average; (4) average); (5) below average; (X) inadequate knowledge to rate).

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|---|--|
| <input type="checkbox"/> A. Intellectual Ability                                  | <input type="checkbox"/> E. Ability in Written Expression    |
| <input type="checkbox"/> B. Mastery of Fundamental Knowledge to the general Field | <input type="checkbox"/> F. Ability in Oral Expression       |
| <input type="checkbox"/> C. Motivation and Drive                                  | <input type="checkbox"/> G. Adequacy of Ability for Research |
| <input type="checkbox"/> D. Scholarship   | <input type="checkbox"/> H. Emotional Maturity and Stability |
|   | <input type="checkbox"/> I. Self-Reliance and Independence   |

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II. It would be helpful if you could cite special indications bearing upon the applicant's qualification as cited above. The back of this form or a separate letter may be used if additional space is necessary. For non-U.S. citizens: Please indicate degree of English proficiency for teaching duties.

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III. How far do you think this applicant will progress? (Check one)

- \_\_\_\_\_ Will probably complete the master's degree
- \_\_\_\_\_ Is not likely to complete a graduate degree without excessive help.
- \_\_\_\_\_ Is not likely to complete any graduate degree,

I have been acquainted with this applicant during the period of \_\_\_\_\_ To \_\_\_\_\_ as \_\_\_\_\_ (Teacher, advisor, supervisor, etc.)

Name (type or print): \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_